Signing up for E-dues monthly payments online:

- 1. Go to <u>www.mea.org</u>
- 2. Click on "Members only" (Just under header).
- 3. Click on "Edues log in...."
- 4. If you've already created a log in, skip to # 6 otherwise, select "create or reset your login & password"
- 5. Enter the information Mount Pleasant must be spelled out. This must be the information on file with MEA (If you've recently moved or changed your name, you can update this information once the log in is created.) If you get stuck here, the paper form will have this information printed. You can text 989-418-8616 or email <u>wendyepple@yahoo.com</u> and I can look at your form for you.
- 6. Once logged in, select the button "My E-dues" from the list on the left side of the screen.
- 7. Edues allows you to select your preferred method of payment. (If you want to have monthly payments withdrawn from a checking or savings account, select ACH. If you have a credit card that earns you points, you may want to have your monthly payments charged to that card.)
- 8. Account number options appear based on the method you selected. Complete all boxes carefully, and then click save.
- 9. To finish the process, select the button "logout" from the list on the left side of the screen.

If you have difficulties, call MEA Membership at 800-358-8536

9/11/14